



P+C Minutes – Extraordinary Full Governing Body (XFGB) meeting

Monday 1 June 2020 at 1pm (via zoom)

Start time: 1.03pm

Attendees:

Governors: Rachel Clements (RC) - Chair, Jackie Ferguson (JF), Joan Reading (JR), Lee Poultney (LP), Diana Franks (DF), Louise Nightingale (LN) and Hanene McPhail (HMCP)

Attendees verified by Ms Ellis via Zoom.

Clerk: Janet Ellis (JE)

1. Apologies / Declaration of interests
No apologies or declarations of interests.

2. School re-opening

Dr Clements invited Mr Poultney to provide a brief summary of the current situation, to which he stated that the school's Risk Assessment (RA) had been approved by county on Thursday 28 May (subject to a few checks) a staff guide had been written and both new and amendments to policies had been completed; all of which had been supplied to Governors before this meeting.

Dr Clements then invited any queries or comments by the GB.

Mrs Ferguson enquired about the following specific points from the RA: had the outside jobs been completed, Mr Poultney said they had, would a previously isolating staff member be able to return to work, Mr Poultney said he hoped this would soon be the case, was the fire door mended, Mr Poultney stated this was due to be fixed this afternoon, had the issue with the girl's toilet been fixed, Mr Poultney told the GB that a plumber had been called.

With regards to 'transition' arrangements, Mr Poultney said no further work had been completed on this area at the moment and the school would wait to see what further reopening of schools was announced as this would impact on plans.

Mrs McPhail challenged whether the amount of PPE which had been purchased was sufficient, Mr Poultney stated that the 50 sets would only be used where there was either a person showing symptoms or in a case where bodily fluids were present and staff could not socially distance, therefore he believed stocks would be more than adequate. He also stated that the school had spare latex gloves and each teacher had a pair of coloured strong gloves for their classroom. He told the GB that county could provide help with purchasing PPE if necessary and if there was a case of coronavirus then Public Health England would be involved and would help ascertain the next steps required.

Mrs McPhail expressed her general concerns about responding to cases in the community; Mr Poultney said he had written to parents about a month ago and at that point no cases were reported from those households and he was not aware of any cases now; he also added that there were no cases amongst staff members.

Dr Reading and Dr Clements noted the role of the GB was not to analyse the minutiae of the RA but to audit the work of the SLT, ensuring they had been diligent in their preparation for further reopening of the school.

Mr Poultney stated that the school could not eliminate the virus but had looked at all guidance and applied to the school's setting and had implemented measures to decrease the risks.

Mrs Ferguson indicated her concern with pupils mental and physical health and believed a return to school would greatly help in this capacity.

Mrs Nightingale noted there had been a huge decrease in work being returned to school so thought more children coming back to school would assist in this area.

Mrs McPhail acknowledged that the RA was excellent but she was still concerned about community safety, noting that she thought the test and trace system was not yet robust. Dr Clements noted that the proposal was not to further open the school until 8 June so this should help this and Mr Poultney informed the GB that staff and pupils could be fast-tracked tested.

It was acknowledged that the RA would need to be regularly monitored and reviewed and it was agreed that further iterations of the RA would be discussed with Dr Clements and Mrs Ferguson as Chair and Vice Chair.

Mrs Nightingale stated that the school would be a very different environment for staff also, but noted the staff had all pulled together. Mr Poultney informed the GB that a staff meeting had taken place that morning to go through the plans in detail.

Dr Clements stated that she had taken 'Chairs Actions', signing off both the Bereavement and Social, Emotional and Mental Health policies and the addenda to the policies which Governors had been provided with. Mrs Ferguson enquired who had received bereavement training and Mr Poultney said that Mrs Dudfield had undergone the Winston's Wish online training course and had completed modules on this in another training programme.

Dr Reading thanked Mr Poultney and all the staff for their hard work on the documentation and Mrs Franks asked that the GB be kept informed of progress as more children returned to school from next week.

Mr Poultney noted that currently there were nine pre-school, six reception and eight year one children, expected back next week; which meant a 'bubble' of approximately four children. He went on to say that he would now write a guide to those parents who were sending children back and also place this on the website for general information.

The XFGB by majority vote agreed to the further reopening of the school with effect from Monday 8 June 2020. Dr Clements then reminded Governors of their collective responsibility for this decision.

Meeting closed at 1.46 pm