



P+C Minutes – Extraordinary Full Governing Body (XFGB) meeting

Wednesday 26 February 2020 at 3.30pm

Start time: 3.30pm

Attendees:

Governors: Rachel Clements (RC) - Chair, Jackie Ferguson (JF), Joan Reading (JR), Diana Franks (DF), Louise Nightingale (LN) and Hanene McPhail (HMCP)

Clerk: Janet Ellis (JE)

Apologies:

Lee Poultney and Marion Davies and accepted.

1. Special Educational Needs and Disability (SENd) policy

Mrs Nightingale noted that in future the school will endeavour to engage more fully with parents/carers when writing this policy or producing other information in this area. She also informed the XFGB that the school were hoping to run 'drop-in' sessions for parents one afternoon a week, which could also be utilised to recruit volunteers to form an 'inclusion group' who would help to take this area work forwards. Mrs Nightingale told the XFGB that a helpful parent information leaflet had been produced and Governors expressed their interest in seeing this document.

Governors acknowledged that information to parents needed to be clear and simple but also noted that the policy itself had to cover many important and detailed elements and could therefore not be over simplified. The Governors then agreed to sign off the policy.

Action

LN Forward e-copy of leaflet to JE for FGB

2. New Co-opted Governor

Mrs Ferguson informed the XFGB that Mr Poultney had spoken to Mr Gavin Morris who had agreed to be put forward as a Co-opted Governor. Mr Morris has already been volunteering at the school and has also recently started a homework club at the school, which runs once a week and consists of two 30 minutes sessions, so he already has good general experience of the workings of the school.

Mrs Ferguson also told the XFGB that Mr Morris was a retired Head teacher, so has many skills and experience which will be of great value to the Governing Board.

The Governors discussed the area of Governing Monitoring, noting the difficulties of performing this as an ex-Head or indeed a new Governor and all agreed that performing a

learning walk was a useful introduction to this area. Dr Clements suggested a Key stage 2 English learning walk and it was noted that some Governors are attending Learning walks training in April.

Mrs Ferguson then proposed Mr Morris as a Co-opted Governor and this was unanimously agreed by the XFGB.

Action

HmcP Organise a learning walk for herself and JF

TBC

3. Head Recruitment

Dr Reading explained to the XFGB that the recruitment panel had interviewed two candidates, one of which was Mr Poultney, the Acting Head teacher.

The panel had scheduled the interview process over one day and had worked hard to ensure there was no unfair advantage given to Mr Poultney due to his position within the school.

Dr Reading informed the XFGB that the process included the candidates delivering two presentations, one on changes to the curriculum and one on a five-year plan for the school. There were also tasks for the candidates including interpretation of an anonymised schools IDSR, meeting the school council and answering their questions and delivering an activity with Key Stage 2 pupils, plus an interview lasting around one hour.

After this thorough process, the panel had unanimously decided to offer Mr Poultney the role based on his overall performance and his strategic experience, focus and knowledge which was evidently better than that of the other candidate.

The XFGB ratified this decision and Mrs Nightingale noted that the staff at the school would be very pleased with the outcome.

The XFGB noted that staff could now be informed of the decision and Dr Clements said she would contact HR at county to enquire as to the next steps required. The Governors stated that they would like, if possible, to hold a celebration with Mr Poultney and Mrs Nightingale agreed to follow this up with staff and liaise with Dr Reading as appropriate.

Actions

RC Enquire as to next steps with county

LN Speak to staff re joint staff / Governor event

4. AOB

4.1 Forest School

Mrs Nightingale said Miss Boulton had requested help from the Governors with forest school on a Thursday between 1 and 2.30pm; several Governors indicated they could assist with this.

4.2 Confidential item

Meeting closed 4.20pm